



NOTICE FOR PRE-QUALIFICATION

BENEFICIARY COUNTRY: Haiti

REFERENCE NUMBER: UNFPA/HTI/PQ/2018/001

OBJECTIVE: The objective of this notice for pre-qualification is to select companies specialized in warehousing and transportation of a large volume of materials/equipments for the 5th General Census of Population and Housing that will be held within the country in 2018.

DEADLINE FOR SUBMISSION OF PRE-QUALIFICATION: 28 May 2018, 12:00 pm
GMT-5:00 Eastern time]

Introduction

The Haitian Government is currently implementing, through the Haitian Institute of Statistics and Informatics (IHSI), the 5th General Census of Population and Housing (5th RGPH). To this end, the Government of Haiti and the United Nations Population Fund (UNFPA) cooperate in the formulation, adoption and implementation of population policies and development strategies to improve the lives of women, men and children. The Government of Haiti has requested UNFPA to support the IHSI, as part of the strengthening of national statistical capacity, in the implementation of the activities of the 5th RGPH.

Thereby, UNFPA's Haiti Country Office intends to pre-qualify companies specialized in warehousing and transportation of materials/equipments for the 5th General Census. By means of this Pre-Qualification exercise UNFPA aims to identifying potential highly qualified and experienced companies to store a large volume of materials/equipments, 150 cubic meter (m3) or more, and to ensure the transportation of these materials to 106 communes within the country. This notice is open to all eligible companies interested to be prequalified for the potential procurement process. This notice of pre-qualification in general will include, but is not limited to, store at central level, for a limited period of time 20,000 tablets and other materials/equipments (which details will be provided in the Invitation to Bids, (ITBs)) that will be transported to specific sites in the communes. These materials/equipments will also need warehousing within the communes for a short period of time.

The pre-qualified companies will be invited to submit bids within a series of limited international competitions for warehousing and transportation services where financial evaluations will be carried out according to UNFPA rules and regulations for ITBs. It is expected that the invitation to bid will be issued in June 2018.

Summary of requirements

UNFPA intends to prequalify potential companies for the purpose of floating a bid for the provision of warehousing and transportation services. Interested companies are required to submit their expression of interest along with the required documentation. Only the companies who meet the mandatory criteria will be pre-qualified to participate to the ITB process.

The companies shall provide a complete set of pre-qualification documents as listed below:

1. Provide a detailed description of the company. Size, type of work, location, etc. A web address is desirable-Mandatory

2. Current financial standings of the company, such as the most recent bank statements and/or the three most recent audited Annual Report- Mandatory
3. Copy of the company's registration certificate in Haiti-Mandatory
4. Any other local licenses and permits – Will be desirable
5. Clearly stated if the company can provide insurance coverage for the materials/equipments against losses or damage in the warehouses (central level and within the communes) and during transportation until they arrive to the final destination- Mandatory
6. Brief description of the security coverage for warehouse (such as perimeter fencing, fire extinguisher, video surveillance, alarm systems, number of guards armed or unarmed). Security transportation at national level is also required for this contract and security personnel should always wear appropriate identification badges at all times. Note that the security company the Warehouse is using must be a Security Company organized under the laws of Haiti- Mandatory List of security guards to be assigned to the transportation of materials/equipments for the 5th General Census should be submitted to the UNFPA. Provide an earthquake proof building which is guaranteed to resist all possible earthquakes.
7. Provide two references of other local and/or regional clients that have used the company's service for large projects managing large quantity of stored goods and transportation that can be contacted by UNFPA within the past 3 years- Mandatory
8. Names and financial standing of all subcontractors, (if the company intends to use subcontractors). The company shall disclose instances of previous past performance that may have resulted in adverse actions taken against the company in the last five years. If no instance of previous past performance has resulted into adverse actions, this must be clearly indicated in the documentation-Will be desirable
9. Provide the logistics capacity of the company to carry out its mandate: pictures of the warehouses and their capacity in cubic meter meaning that for every cubic units of goods expected to be stored, 4 cubic units of space are required, number of trucks, and others. Regarding the warehousing conditions of humidity and temperature, these materials/equipments need to be stored in temperatures between -20° and 45° C (-4° to 113° F)-Mandatory
10. List of materials/equipments that the company has available for use of the contract (provide condition and pictures of the trucks for the transportation, appropriate equipment such as forklifts and pallet lifters should be available as well)-Mandatory

UNFPA reserves the right to accept or reject any application, and to annul the prequalification process and reject all applications at any time, without thereby incurring any liability to Applicants. UNFPA will reject those Expressions of Interest which do not comply with the Eligibility Criteria. The Applicants shall bear all costs associated with the preparation and submission of their application. UNFPA will in no case be responsible or liable for those costs, regardless of the outcome of the prequalification process.

Please be advised that UNFPA reserves the right to amend the pre-qualification documents at any time. Any amendments or clarifications will be posted under "Documents" of this same UNGM posting on www.ungm.org. We kindly ask you to check back periodically before submitting your pre-qualification.

Applications for pre-qualification and accompanying documents must be received by UNFPA on the address, e-mail below on or before *28 May 2018 at 12.00 pm GMT-5.00 Eastern time.*

UNFPA Contact Information:
UNFPA, Fonds des Nations Unies pour la Population
Hotel Montana salle Ganac, Rue Frank Cardozo

Petion Ville , Haiti

Attn : Ms Catia Dupreville

E-mail:

haiti.office@unfpa.org

dupreville@unfpa.org

Tel: 509 3701 4340

For companies not registered with the **UN Global Marketplace** it is recommended to do so. The UN Global marketplace is a database of active and potential suppliers available to all UN and World Bank procurement personnel, and is the main supplier database of more than 20 UN organizations. To register click on “Registration” or “REGISTER NOW” on www.ungm.org. This prequalification notice can be access on UNGM at the following direct https://www.ungm.org/Public/Notice_and_haiti.unfpa.org